**Operational Plan for 2019-Campus WEST**

**As it relates to Chapter of the Year goals and values**

**Association of Florida Colleges**

**Type of Unit: \_\_\_Chapter\_\_\_\_\_ \_\_\_\_\_\_ \_ (Commission, Region, Chapter, Committee)**

**Name of Unit: \_Miami Dade College Chapter of AFC**\_-\_West Campus completed by bcabrera

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| **Related AFC Goal** | **Unit Objective/values** | **Unit Activities** | **Person(s)****Responsible** | **Planned / Actual Dates** | **Measures****Of Success****(Data Elements)** | **Results****Pics, flyers, reflections** |
| 7 | 6 |  #1 Chapter BookMembership Renewals  | Members | ongoing | 10 % increaseWest MembersTotal as of 3/29/201919 members | Mayte Pino New Membership ChairTotal 22 members 6/15/2019 |
| 3,4,5,8 | 3 | #2 Chapter BookState Leadership NominationWanda Curtiss, Membership Chair | OfficersMembers  | 69th Annual Conf.November7, 8,9Wyndham Orlando | Pending registrations | Wanda Curtiss elected State Membership Chair |
| 7 | 6 | #3 Chapter BookRegion and Commission Participation | OfficersMembers | Region VMarch 28, 29, 2019MDC WolfsonNext Membership Palm BeachJuly 20, 2019 | Attending Wanda CurtissBertha CabreraMayte Pino | Participated in the Region VWanda CurtissBertha CabreraMayte Pino |
| 6 | 5 | #4 Chapter BookCommission Exemplary Practices | OfficersMembersProspectivemembers | open | See awards if any for West | Pending confirmation at 2019 Annual Convention |
| 2 | 2 | #5 Chapter BookPolitical ActivitiesAFC Induction | OfficersMembers  | AFC Induction2019-2020Leadership CampaignTallahassee | See documents and photos | Attended 2019Pending 2020 |
| 1 | 1 | #6 Chapter BookProfessional Development Lunch & Learn | OfficersMembersProspective members | CIOL | Completed  | BB SeriesGrants SeriesService ExcellencePolicies & Procedures |
| 7 | 6 | #7 Chapter Book Membership Development  | OfficersMembersProspective Members  | Greet & MeetApril 20thPatio West  | Open to the publicPending talks with new AA Chair One member brings one new member onboard  | Ongoing Distributing Welcome letters and applications AA West |
| 9 | 4 | #8 Chapter Book Community Activities  | OfficersMembersProspective Members | OngoingDonateMDC-WestCare ClosetSTUDENT LIFE | Ongoing<https://afcmdc.weebly.com/community-service.html> | Donated Last July 27, 2018Next July 2019  |
| 7 | 6 | #9 Chapter Book Social Activities | OfficersMembersProspective Members  | Networking Hour4th Friday of every other month – Feb.28 | OngoingFeb. 22, 2019March 28, 2019…June 28, 2019 | 2 members participated |
| 8 | 3 | #10 Chapter Book Fundraising | OfficersMembersProspective Members | To buy AFC pinsBalance $84.50 |  Account WE01 602 6Y00012 400040 8000 211001001 | Ordered 25 pins pending payment of $50.00 from West a/c |
| 5 | 3 | #11 Chapter Book Scholarship Program | OfficersMembers  | AnnouncedOnlineDeadlineJune 30, 2019 | Online and announce by digital displaysand meetings | No applications have been received looking for other methods to announce it |
| 1 | 1 | #12 Chapter Book CCP - Certified College Program | OfficersMembers  | TBA | none | none |
| 4, 7 | 6 | #13 Chapter Book Social Media Presence | OfficersMembers | Afcmdc.weebly.comhttp://www.mdc.edu/afc/Facebook | FacebookProposed YouTube Twitter Instagram | online |
| 4,7 | 6 | #14 Chapter Book Publicizing Public ActivitiesCurrentVisionsThe Reporter | OfficersMembers  | Articles toBiweeklyThe ReporterThe New TimesAFC Current | PendingRequest for articlesTo submit  | pending |
| 3,4,5,8 | 3 | #15 Chapter Book OrganizationMeetingsBylaws | OfficersOpen to Members | Board and Executive MeetingWednesday, February 13Teleconference | See emailSame dayAfterwardWest MeetingPlannedNext meeting June 10, 2019 | Wanda Curtiss attendedBertha Cabrera& Mayte PinoOfficers at West |
| 4,7 | 6 | #16 Chapter Book College Retired Members Activities | OfficersMembersRetireesProspective Retirees | Networking HourRetirees Retreat4th Friday of every other month-Feb. 28Secretary of the Commission | OngoingFirst meetingWith Marsha K.<https://afcmdc.weebly.com/retirees-committee--circle.html> | Revamping the Retirees CommissionBertha Cabrera Secretary |

<http://www.myafchome.org/meetings>

<http://www.myafchome.org/mission>

<https://afcmdc.weebly.com>

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| **Values** | **Goals** |
| 1. Professional Growth and Development
 | 1. Develop and support professional development, education, and leadership opportunities of the Association members. |
| 1. Advocacy
 | 2. Advocate for policies, budgets and programs on behalf of the Association's institutional and individual members. |
| 1. Leadership
 | 3. Communicate public policy and legislative issues, and engage in cooperative research activities related to those issues.4.Increase public awareness of the mission, purpose, and accomplishments of the Florida College System5. Showcase and reward exemplary programs, practices, activities, and individuals.8. Maintain a fiscally sound organization that is efficiently and effectively managed. |
| 1. Community
 | 9.Provide opportunities for and engage in services to benefit the external community |
| 1. Innovation
 | 6. Enhance, encourage, and facilitate communication, cooperation, professionalism, and camaraderie among individual Association members. |
| 1. Networking
 | 7.Promote membership development and services that ensure an active and vital Association |