**Operational Plan for 2019-Campus WEST**

**As it relates to Chapter of the Year goals and values**

**Association of Florida Colleges**

**Type of Unit: \_\_\_Chapter\_\_\_\_\_ \_\_\_\_\_\_ \_ (Commission, Region, Chapter, Committee)**

**Name of Unit: \_Miami Dade College Chapter of AFC**\_-\_West Campus completed by bcabrera

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| **Related AFC Goal** | **Unit Objective/values** | **Unit Activities** | **Person(s)**  **Responsible** | **Planned / Actual Dates** | **Measures**  **Of Success**  **(Data Elements)** | **Results**  **Pics, flyers, reflections** |
| 7 | 6 | #1 Chapter Book  Membership Renewals | Members | ongoing | 10 % increase  West Members  Total as of 3/29/2019  19 members | Mayte Pino  New Membership Chair  Total 22 members 6/15/2019 |
| 3,4,5,8 | 3 | #2 Chapter Book  State Leadership Nomination  Wanda Curtiss, Membership Chair | Officers  Members | 69th Annual Conf.  November  7, 8,9  Wyndham Orlando | Pending registrations | Wanda Curtiss elected State Membership Chair |
| 7 | 6 | #3 Chapter Book  Region and Commission Participation | Officers  Members | Region V  March 28, 29, 2019  MDC Wolfson  Next Membership Palm Beach  July 20, 2019 | Attending  Wanda Curtiss  Bertha Cabrera  Mayte Pino | Participated in the Region V  Wanda Curtiss  Bertha Cabrera  Mayte Pino |
| 6 | 5 | #4 Chapter Book  Commission Exemplary Practices | Officers  Members  Prospective  members | open | See awards if any for West | Pending confirmation at 2019 Annual Convention |
| 2 | 2 | #5 Chapter Book  Political Activities  AFC Induction | Officers  Members | AFC Induction  2019-2020  Leadership Campaign  Tallahassee | See documents and photos | Attended  2019  Pending 2020 |
| 1 | 1 | #6 Chapter Book  Professional Development  Lunch & Learn | Officers  Members  Prospective members | CIOL | Completed | BB Series  Grants Series  Service Excellence  Policies & Procedures |
| 7 | 6 | #7 Chapter Book Membership Development | Officers  Members  Prospective Members | Greet & Meet  April 20th  Patio West | Open to the public  Pending talks with new AA Chair  One member brings one new member onboard | Ongoing Distributing Welcome letters and applications AA West |
| 9 | 4 | #8 Chapter Book Community Activities | Officers  Members  Prospective Members | Ongoing  Donate  MDC-West  Care Closet  STUDENT LIFE | Ongoing  <https://afcmdc.weebly.com/community-service.html> | Donated  Last July 27, 2018  Next July 2019 |
| 7 | 6 | #9 Chapter Book  Social Activities | Officers  Members  Prospective Members | Networking Hour  4th Friday of every other month – Feb.28 | Ongoing  Feb. 22, 2019  March 28, 2019…  June 28, 2019 | 2 members participated |
| 8 | 3 | #10 Chapter Book Fundraising | Officers  Members  Prospective Members | To buy AFC pins  Balance $84.50 | Account  WE01 602 6Y00012 400040 8000 211001001 | Ordered 25 pins pending payment of $50.00 from West a/c |
| 5 | 3 | #11 Chapter Book Scholarship Program | Officers  Members | Announced  Online  Deadline  June 30, 2019 | Online and announce by digital displays  and meetings | No applications have been received looking for other methods to announce it |
| 1 | 1 | #12 Chapter Book  CCP - Certified College Program | Officers  Members | TBA | none | none |
| 4, 7 | 6 | #13 Chapter Book  Social Media Presence | Officers  Members | Afcmdc.weebly.com  http://www.mdc.edu/afc/  Facebook | Facebook  Proposed YouTube  Twitter  Instagram | online |
| 4,7 | 6 | #14 Chapter Book Publicizing Public Activities  Current  Visions  The Reporter | Officers  Members | Articles to  Biweekly  The Reporter  The New Times  AFC Current | Pending  Request for articles  To submit | pending |
| 3,4,5,8 | 3 | #15 Chapter Book Organization  Meetings  Bylaws | Officers  Open to  Members | Board and Executive  Meeting  Wednesday,  February 13  Teleconference | See email  Same day  Afterward  West Meeting  Planned  Next meeting  June 10, 2019 | Wanda Curtiss attended  Bertha Cabrera  & Mayte Pino  Officers at West |
| 4,7 | 6 | #16 Chapter Book College Retired Members Activities | Officers  Members  Retirees  Prospective Retirees | Networking Hour  Retirees Retreat  4th Friday of every other month-Feb. 28  Secretary of the Commission | Ongoing  First meeting  With Marsha K.  <https://afcmdc.weebly.com/retirees-committee--circle.html> | Revamping the Retirees Commission  Bertha Cabrera Secretary |

<http://www.myafchome.org/meetings>

<http://www.myafchome.org/mission>

<https://afcmdc.weebly.com>

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| **Values** | **Goals** |
| 1. Professional Growth and Development | 1. Develop and support professional development, education, and leadership opportunities of the Association members. |
| 1. Advocacy | 2. Advocate for policies, budgets and programs on behalf of the Association's institutional and individual members. |
| 1. Leadership | 3. Communicate public policy and legislative issues, and engage in cooperative research activities related to those issues.  4.Increase public awareness of the mission, purpose, and accomplishments of the Florida College System  5. Showcase and reward exemplary programs, practices, activities, and individuals. 8. Maintain a fiscally sound organization that is efficiently and effectively managed. |
| 1. Community | 9.Provide opportunities for and engage in services to benefit the external community |
| 1. Innovation | 6. Enhance, encourage, and facilitate communication, cooperation, professionalism, and camaraderie among individual Association members. |
| 1. Networking | 7.Promote membership development and services that ensure an active and vital Association |