

Participation ID in picture 11/6/2019 70th Annual Meeting



Participation ID in picture Board Meeting Panama City



Participation ID in picture 1/30/2020 Leadership Conference



Participation ID in picture 1/28/2020 Induction Ceremony



Participation ID in picture

7/10/2019 Student Services Conference



#15. CHAPTER ORGANIZATION

Nominations 2020-2022



Association of Florida Colleges Miami Dade College Chapter

Nominations for 2020-2022 Chapter and Campus Boards

Put your name forward for office – or nominate someone you feel would make a good officer. ***Please make sure the person has agreed to run for office.*** These are the AFC positions:

College Chapter President
College Chapter Secretary
College Chapter Membership Chair
and
Campus Vice President
Campus Secretary
Campus Treasurer
Campus Membership Chair

- College Chapter officers **must have two years** of active membership.
- If you have any questions regarding the duties and/or responsibilities of any college or campus office, please, refer to the enclosed AFC revised bylaws or visit the AFC webpage at <http://www.myafchome.org>

- Some travel is involved for the positions of College Chapter President and Campus Vice President.

I would like to run for the position of: continue in the role as Chapter Secretary

I would like to nominate (permission granted): _____

By Member's Name: _____

Nominee's Campus & Department: _____

Please fill-out and email this document or copy and paste the nomination information above to Bertha Cabrera at bcabrera@mdc.edu
Due date: **12:00 pm on Friday, September 20, 2019.**

Thank you!

- **Duties of the Officers:**

President shall: Preside at meetings of the Executive Board and the Chapter; represent the Chapter in all matters; call meetings of the Executive Board; call meetings of the chapter – three meetings per year; authorize expenditures from Chapter/Campus funds; establish and appoint a Nominating Committee and Chair for elections; establish and maintain the Campus AFC account for his/her campus; conduct a yearly review and update of Chapter Bylaws; establish and appoint members to other committees, as necessary, and serve as an ex officio member of such committees. Report all election results to the AFC office in Tallahassee in a timely manner. The President shall also process and maintain

#15. CHAPTER ORGANIZATION

Nominations continued

an accurate record of the travel expenditures from Chapter/Campus members reimbursed from the District Account for MDC and maintaining a working relationship with District Leadership, providing monthly membership totals while maintaining accurate membership accountability.

The Vice Presidents shall: Perform duties assigned by the President; appoint the Membership Chair for his/her campus; serve as assistant chairperson of the membership committee for each of their respective campuses; keep all campus records as pertaining to AFC; assist in the organization of a minimum of three fundraising activities per year for his/her campus; and assist the membership chair with the organization and direction of membership drives.

The Treasurer shall: Perform duties assigned by the President/Vice President; receive all monies of the Chapter/Campus (i.e. membership dues, fundraising, etc.); forward these funds to through the College's procedures for the Campus' account/qual; disburse Chapter/Campus funds upon authorization for the Executive Board and/or general membership; submit a quarterly financial report to the Chapter/Campus; provide a paid membership list to the Chapter/Campus Secretaries, and the Chapter President; and provide membership cards, if available, to all members on their Campus.

The Secretary shall: record all meetings of the Chapter/Campus and of the Executive Board; maintaining lists and contact groups of the membership; maintain the general records of the Chapter/Campus; act in the absence of temporary disability of the Vice Presidents; maintain a membership database by Campus/Chapter; work in coordination with other campus secretaries and with the Chapter Secretary to keep the membership data current at all times. The Secretary shall also disseminate all AFC publications throughout the

Chapter/Campus; disseminate all Chapter/Campus information via email and other social media.

The Membership Chair shall: establish membership recruitment criteria; maintain a list of new hires and retirees for recruitment/retention purposes; notify the AFC Secretaries with names of new members; assist with the maintenance of the AFC membership database; and coordinate with all Chapter/Campus Membership Chairs and Tallahassee to make sure the database is current at all times.

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#15. CHAPTER ORGANIZATION

Minutes 2.28.2020



AFC MDC

General Meeting Minutes for Friday, February 28, 2020

E-Board Members Present (In-Person):

1. Daniella Pierre, President
2. Sara Alegria, Membership Chair, West Campus
3. Mark Ross, VP, Medical Campus
4. Zeldia Rivas, VP, Padron Campus
5. Roger Williams, VP North Campus

E-Board Members Present (via Phone):

1. Karin Miller, VP Kendall Campus
2. Tracey Bowen, VP Wolfson Campus
3. Clairem Diaz, VP Homestead Campus
4. Mark Johnson, Immediate-Past President, North Campus

E-Board Members Absent:

1. Mayte Pino, VP West Campus
2. Jacob Stils, VP Hialeah Campus

3. Carol Wynters, Secretary, Medical Campus

4. Yakir Fernandez, Campus Safety Commission Chair, Kendall Campus

Meeting was called to order at 2:22 PM

5. Madam President read AFC's mission statement out loud.

6. From the President's Report:

- Madam President mentioned that an AFC email has finally been established: afc@mdc.edu. With this e-mail address, President Pierre said that we'll be able to send & receive email messages as well as set up Skype accounts, etc. She also mentioned that having this e-mail address would boost our chapter's visibility.
- Pres. Pierre worked with Bertha to gain access to AFC-MDC's Sharepoint account, but she did mention that training would be needed.
- VP Ross asked who would have administrative access to the e-mail. Pres. Pierre responded that she is the only one with access as of now, but that could change in the near future: she is considering Carol, as chapter secretary to have access as well, but that Carol would have to be on-board with that decision.
- Pres. Pierre mentioned that our chapter website was up and running, but that it wasn't fully functional. VPs suggested making the website more dynamic by including pictures, upcoming events, social media hyperlinks, picture, organizational charts, etc. Pres. Pierre expressed concern that revealing too much information to non-members might not be the way to go, but agreed that the website needed more dynamism. She also encouraged VPs to volunteer to take the lead on being the steward of our chapter website.

#15. CHAPTER ORGANIZATION

Minutes 2.28.2020 continued

- Pres. Pierre mentioned that our chapter's Facebook page was up and running; she also mentioned that having an active social media presents gains us 30 points for our book.
- Pres. Pierre mentioned that for Conference Day (Mar. 5), our chapter got approved to table (during lunch hour) and to facilitate an AFC breakout session.
- Pres. Pierre mentioned setting up a meeting where MDC HR could come in to discuss with chapter members the latest on the "Overtime Ruling".
- Pres. Pierre mentioned that there will be meeting with the chair of the Campus Safety Commission to implement "Mental Health First Aid" training
- Pres. Pierre mentioned that the MDC Chapter hosted "the ABCs & 123s of Voting" at the North Campus and that it was a comprehensive look at the voting process.
- Pres. Pierre Mentioned that the chapter will be hosting a series of legislative updates and candidate forums
- Pres. Pierre mentioned that the Equity, Diversity and Inclusion (EDI) Commission will be hosting workshops during the Region V Conferences April 2 + 3 at IRSC.

7. Vice Presidents' Reports:

a. North Campus:

- Roger met with campus cabinet to discuss seeking more material support from campus leadership/administration on 2/12/2020
- MDC-North had its first e-board planning meeting on 2/5/2020
- In early February, North Campus chapter launched the "Join Us" Membership Drive/Campaign
- MDC-North commemorated "National Send-A-Card-To-A-Friend" Day by sending e-cards and AFC-made greeting cards to members, thanking them for their membership

- Roger mentioned that, since returning from leadership conference in Tallahassee, AFC MDC North has secured two new members
 - Next AFC MDC North E-board Planning meeting is slated for 3/4/2020
 - Next AFC MDC North General Membership Meeting is slated for 3/11/2020
 - Roger had no fundraising reports from treasurer
 - Roger mentioned that not all of his campus' e-board positions have been filled, that his unit was still missing a membership chair: Sara Alegria mentioned that she has an idea of a colleague that might be interested in becoming a membership chair for North.
 - AFC MDC-North developed a "New member counter" that is in the Academic Advisement area
- b. Kendall Campus:
- Karin mentioned that she had a very productive meeting with Dr. Charlot, and that Dr. Charlot wanted to meet with AFC MDC Kendall Monthly
 - Karin mentioned that her chapter will be partnering with UFMDC
 - Karin mentioned that her chapter will be hosting home-buyers' & financial wellness workshops
- c. Wolfson Campus:
- Tracey mentioned that Wolfson's first e-board meeting was hold on 2/3/2020
 - Tracey mentioned that she met with Campus president and that they had a fulfilling conversation about faculty AFC awards and other pertinent AFC-mission-driven planned events for her campus.
- d. Medical Campus:
- Mark mentioned that his campus would be using more of a "personal touch" to recruit more members
 - Mark mentioned that his campus has several fundraising campaigns planned and that e-flyers have already been designed

#15. CHAPTER ORGANIZATION

Minutes 2.28.2020 continued

- Mark mentioned that he was working with West Campus (Mayte) in order to create membership pamphlets for use at onboarding events, etc.
- Mark mentioned that his campus will be concentrating on making the Technology Commission one of its foci.
- e. Homestead Campus:
 - Clairem mentioned that Homestead is focused on building membership connections by hosting “membership meet-ups”
 - Clairem mentioned that they will be presenting an AFC-MDC-Homestead Plan to her campus leadership on 3/13/2020
 - Clairem mentioned that another focus for her campus chapter is to implement workshops that would empower and develop her membership.
- f. Padron Campus:
 - Zelda mentioned that her campus-chapter’s first meeting is slated for 3/16/2020
 - Zelda mentioned that her campus-chapter’s focus is going to be on community service and that she’s already made contact with Curley’s House in Liberty City to provide canned goods and other priority items for their food pantry and clothing for the “Dress for Success” community closet program
 - Zelda also mentioned that she wanted her campus-chapter to restart its scholarship program via intensified fund raising.
- g. Hialeah Campus:
 - No Report
- h. West Campus:
 - Sara mentioned that her campus-chapter’s Valentine’s Day fundraiser was a huge success. Her campus-chapter was able to raise over \$100 from that event alone.

- Sara mentioned that her campus-chapter’s VP, Mayte Pino, was in the process of producing a campus-wide AFC brochure to be used as membership drive material at on-boarding sessions, etc.
- Sara mentioned that her campus-chapter will be partnering more closely with Student Life in working their food pantry that was recently opened.

8. Unfinished Business:

a. Bylaws:

- Pres. Pierre mentioned that the executive board might want to consider the following changes to our college-chapter bylaws:
~ Article 4.C.4 & Article 4.C.6 need review

b. Social Media: Some members expressed that they wanted to expand our chapter’s social media presence. Pres. Pierre agreed.

c. AFC Wish List: Pres. Pierre mentioned that the wish list was curated and ready to be presented to Provost Rodicio. Items of priority: simplification of travel document process, administrative material & expressed support, hall of fame, MDCTV appearances & commercials for AFC; AFC tabling at events, etc.; AFC founders’ week; AFC Region V tour, etc.; CCP support; Idea Center & other partnerships. MDC Alumni dinner AFC table/attendance

9. New Business:

a. Advocacy –

- Legislative Town Hall: Pres. Pierre will be working with Maggie Perez to organize legislative updates for our chapter. The original legislative update with Tim Brawer was postponed.
- Candidates Forum: Pres. Pierre said that in this critical election year, a series of candidate forums are in the works that our chapter will be hosting or co-hosting.
- Mercedes Benz Corporate Run: Pres. Pierre encouraged members to sign up, but she wasn’t sure if the sign up fee will be reimbursed by the

#15. CHAPTER ORGANIZATION

Minutes 2.28.2020 end

college, but she encouraged participants to follow up with team leaders at their respective campuses

- Baynanza: membership agreed that involving students in the clean-up event was appropriate. Sara & Tracey offered to reach out to ICED to make this happen.
- Kendall Hammocks Park Clean Up: Karin mentioned that the clean up is a separate event from Baynanza, but that it is open not only to Kendall campus-chapter, but to the entire MDC AFC family.

- b. Professional Development:
- c. AFC Upcoming Conferences: Pres. Pierre reminded us about the upcoming Region V Conference to be held at IRSC, April 2 + 3
- d. AFC Founders' Month: October: Pres. Pierre mentioned that she would like the chapter to come up with a series of events throughout the month of October to raise awareness about the work AFC does and to honor the founders of this august organization.

10. Adjournment: 4:15 PM

#15. CHAPTER ORGANIZATION

Minutes 7.19.2019

MIAMI DADE COLLEGE

AFC Executive Board Meeting Minutes

Meeting of July 19, 2019

Meeting was called to order by Mr. Mark Johnson, MDC Chapter President at 1:50 p.m.

Mr. Johnson opened with welcome remarks and introductions

Campuses/Officers in attendance are as follows:

North:	Mark Johnson, Lilitiana Ramirez
Kendall:	Theresa Jones
Wolfson:	Tracey Bowen
Homestead:	Clariem Diaz
Eduardo Padron:	Clorinda Blanco, Zeldia Rivas, Martha Rivas
West:	Wanda Curtis, Bertha Cabrera
Medical:	Carol Wynter, Mark Ross
Hialeah:	No representative

Campus Updates:

There were no campus updates or reports given at this time will provide report and update at next meeting.

Mr. Johnson asked the members of the Executive Board to review 2019-2020 Executive Board Officers Elected list and make any correction to their campus board members. Everyone confirmed the members for their campuses with changes:

Clariem Diaz – VP Homestead Campus
Mark Ross – Treasurer
Clorinda Blanco – will serve in a dual role – Membership Chairperson and Treasurer.

Mr. Johnson asked if someone would update the member sheet and update the AFC College website. Ms. Clariem Davis stated that she would do the updates and reach out to each campus on a monthly basis to see if there would be changes and she would make them to the website.

Statewide Updates: (B.L.T. Training and Membership Workshops)

#15. CHAPTER ORGANIZATION 2020-2022 Officers Elected



Miami Dade College Chapter

Association of Florida Colleges 2020-2022 Executive Board Officers Elected

Chapter President – Daniella Pierre

Chapter Secretary – Carol Wynter

Chapter Membership Chair – Sara Alegria

Hialeah Campus

Campus VP - TBA

Secretary - TBA

Membership Chair - TBA

Treasurer - Aimee Lorenzzi

Homestead Campus

Campus VP – Clairem Diaz

Secretary - Todd Lee

Membership Chair

– Clairem Diaz

Treasurer – Xania Lawrence

Padron Campus

Campus VP – Zeldia Rivas

Secretary - Martha Rivas

Membership Chairperson

- Clorinda Blanco

Treasurer - Clorinda Blanco

Kendall Campus

Campus VP - Theresa Jones

Secretary - Nora Morales

Membership Chair – Karin Ann Miller

Treasurer - Dianne Valdivia

Medical Campus

Campus VP – Mark Ross

Secretary - Shantonise Butler

Membership Chair - Maria Denise Mera

Treasurer – Michelle Brown

#15. CHAPTER ORGANIZATION

2020-2022 Officers Elected cont.

North Campus

Campus VP - Roger Williams
Secretary - Liliana Ramirez
Membership Chair - TBA
Treasurer – Elsa Tanis

West Campus

Campus VP – Mayte Castro Pino
Membership Chair
– Sara Alegria
Treasurer – Bertha Cabrera

Secretary – Ania Canales

Wolfson Campus

Campus VP - Tracey Bowen
Secretary - Elizabeth Ramsay
Membership Chair - Jackie Peron
Treasurer – Ericka Balladares