Participation ID in picture
11/6/2019 70th Annual Meeting
Participation ID in picture
Board Meeting Panama City
Participation ID in picture
1/30/2020 Leadership Conference
Participation ID in picture
1/28/2020 Induction Ceremony
Participation ID in picture
7/10/2019 Student Services Conference
#15. CHAPTER ORGANIZATION
Nominations 2020-2022

Association of Florida Colleges
Miami Dade College Chapter

Nominations for 2020-2022 Chapter and Campus Boards

Put your name forward for office – or nominate someone you feel would make a good officer. Please make sure the person has agreed to run for office. These are the AFC positions:

- College Chapter President
- College Chapter Secretary
- College Chapter Membership Chair
- Campus Vice President
- Campus Secretary
- Campus Treasurer
- Campus Membership Chair

- College Chapter officers must have two years of active membership.

- If you have any questions regarding the duties and/or responsibilities of any college or campus office, please, refer to the enclosed AFC revised bylaws or visit the AFC webpage at http://www.myafchome.org

• Some travel is involved for the positions of College Chapter President and Campus Vice President.

I would like to run for the position of: __________________________

I would like to nominate (permission granted): _______________________

By Member’s Name: __________________________

Nominee’s Campus & Department:

________________________

Please fill-out and email this document or copy and paste the nomination information above to Bertha Cabrera at bcabrera@mdc.edu. Due date: 12:00 pm on Friday, September 20, 2019.

Thank you!

• Duties of the Officers:
  President shall: Preside at meetings of the Executive Board and the Chapter; represent the Chapter in all matters; call meetings of the Executive Board; call meetings of the chapter – three meetings per year; authorize expenditures from Chapter/Campus funds; establish and appoint a Nominating Committee and Chair for elections; establish and maintain the Campus AFC account for his/her campus; conduct a yearly review and update of Chapter Bylaws; establish and appoint members to other committees, as necessary, and serve as an ex officio member of such committees. Report all election results to the AFC office in Tallahassee in a timely manner. The President shall also process and maintain
#15. CHAPTER ORGANIZATION
Nominations continued

an accurate record of the travel expenditures from Chapter/Campus members reimbursed from the District Account for MDC and maintaining a working relationship with District Leadership, providing monthly membership totals while maintaining accurate membership accountability.

**The Vice Presidents shall:** Perform duties assigned by the President; appoint the Membership Chair for his/her campus; serve as assistant chairperson of the membership committee for each of their respective campuses; keep all campus records as pertaining to AFC; assist in the organization of a minimum of three fundraising activities per year for his/her campus; and assist the membership chair with the organization and direction of membership drives.

**The Treasurer shall:** Perform duties assigned by the President/Vice President; receive all monies of the Chapter/Campus (i.e., membership dues, fundraising, etc.); forward these funds into the College’s procedures for the Campus’ account/audit; disburse Chapter/Campus funds upon authorization for the Executive Board and/or general membership; submit a quarterly financial report to the Chapter/Campus; provide a paid membership list to the Chapter/Campus Secretaries, and the Chapter President; and provide membership cards, if available, to all members on their Campus.

**The Secretary shall:** Record all meetings of the Chapter/Campus and of the Executive Board; maintaining lists and contact groups of the membership; maintain the general records of the Chapter/Campus; act in the absence of temporary disability of the Vice Presidents; maintain a membership database by Campus/Chapter; work in coordination with other campus secretaries and with the Chapter Secretary to keep the membership data current at all times. The Secretary shall also disseminate all AFC publications throughout the Chapter/Campus; disseminate all Chapter/Campus information via email and other social media.

**The Membership Chair shall:** Establish membership recruitment criteria; maintain a list of new hires and retirees for recruitment/retention purposes; notify the AFC Secretaries with names of new members; assist with the maintenance of the AFC membership database; and coordinate with all Chapter/Campus Membership Chairs and Tallahassee to make sure the database is current at all times.
E-Board Members Present (In-Person):
1. Danielle Pierre, President
2. Sara Alegria, Membership Chair, West Campus
3. Mark Ross, VP, Medical Campus
4. Zélée Rivais, VP, Padron Campus
5. Roger Williams, VP North Campus

E-Board Members Present (via Phone):
1. Karin Miller, VP Kendall Campus
2. Tracey Bowen, VP Wolfson Campus
3. Clairem Diaz, VP Homestead Campus
4. Mark Johnson, Immediate Past President, North Campus

E-Board Members Absent:
1. Mayte Pino, VP West Campus
2. Jacob Stills, VP Hialeah Campus

Meeting was called to order at 2:22 PM

3. Carol Wynters, Secretary, Medical Campus
4. Yakir Fernandez, Campus Safety Commission Chair, Kendall Campus

5. Madam President read AFC’s mission statement out loud.
6. From the President’s Report:

- Madam President mentioned that an AFC email has finally been established: afc@mdc.edu. If you have an e-mail address, President Pierre said we will be able to send & receive email messages as well as set up Skype accounts, etc. She also mentioned that having this e-mail address would boost our chapter’s visibility.
- Pres. Pierre worked with Bertha to gain access to AFC-MDC’s Sharepoint account, but she did mention that training would be needed.
- VP Ross asked who would have administrative access to the e-mail. Pres. Pierre responded that it is the only way access of as of now, but that could change in the near future: she is considering Carol, as chapter secretary to have access as well, but that Carol would have to be on-board with that decision.
- Pres. Pierre mentioned that our chapter website was up and running, but that it wasn’t fully functional. VPs suggested making the website more dynamic by including pictures, upcoming events, social media hyperlinks, picture, organizational charts, etc. Pres. Pierre expressed concern that revealing too much information to non-members might not be the way to go, but agreed that the website needed more dynamism. She also encouraged VPs to volunteer to take the lead on being the steward of our chapter website.
7. Vice Presidents’ Reports:
   a. North Campus:
      - Roger met with campus cabinet to discuss seeking more material support from campus leadership/administration on 2/12/2020
      - MDC-North had its first e-board planning meeting on 2/5/2020
      - In early February, North Campus chapter launched the “Join Us” Membership Drive/Campaign
      - MDC-North commemorated “National Send-A-Card-To-A-Friend” Day by sending e-cards and AFC-made greeting cards to members, thanking them for their membership
   b. Kendall Campus:
      - Karin mentioned that she had a very productive meeting with Dr. Charlot, and that Dr. Charlot wanted to meet with AFC/MDC Kendall Monthly
      - Karin mentioned that her chapter will be partnering with UF MDC
      - Karin mentioned that her chapter will be hosting home-buyers’ & financial wellness workshops
   c. Wolfson Campus:
      - Tracey mentioned that Wolfson’s first e-board meeting was held on 2/3/2020
      - Tracey mentioned that she met with Campus president and that they had a fulfilling conversation about faculty AFC awards and other pertinent AFC-mission-driven planned events for her campus.
   d. Medical Campus:
      - Mark mentioned that his campus would be using more of a “personal touch” to recruit more members
      - Mark mentioned that his campus has several fundraising campaigns planned and that e-flyers have already been designed
Mark mentioned that he was working with West Campus (Mayte) in order to create membership pamphlets for use at onboarding events, etc.
Mark mentioned that his campus will concentrating on making the Technology Commission one of its foci.

- Homestead Campus:
  - Clairem mentioned that Homestead is focused on building membership connections by hosting “membership meet-ups”
  - Clairem mentioned that they will be presenting an AFC-MDC-Homestead Plan to her campus leadership on 3/13/2020
  - Clairem mentioned that another focus for her campus chapter is to implement workshops that would empower and develop her membership.

- Padron Campus:
  - Zelda mentioned that her campus-chapter’s first meeting is slated for 3/16/2020
  - Zelda mentioned that her campus-chapter’s focus is going to be on community service and that she’s already made contact with Curley’s House in Liberty City to provide canned goods and other priority items for their food pantry and clothing for the “Dress for Success” community closet program
  - Zelda also mentioned that she wanted her campus-chapter to restart its scholarship program via intensified fund raising.

- Hialeah Campus:
  - No Report

- West Campus:
  - Sara mentioned that her campus-chapter’s Valentine’s Day fundraiser was a huge success. Her campus-chapter was able to raise over $100 from that even alone.
  - Sara mentioned that her campus-chapter’s VP, Mayte Pino, was in the process of producing a campus-wide AFC brochure to be used as membership drive material at on-boarding sessions, etc.
  - Sara mentioned that her campus-chapter will be partnering more closely with Student Life in working their food pantry that was recently opened.

8. Unfinished Business:
   a. Bylaws:
      - Pres. Pierre mentioned that the executive board might want to consider the following changes to our college-chapter bylaws:
      - “Article 4.C.4 & Article 4.C.6 need review"

   b. Social Media: Some members expressed that they wanted to expand our chapter’s social media presence. Pres. Pierre agreed.

   c. AFC Wish List: Pres. Pierre mentioned that the wish list was curated and ready to be presented to Provost Rodicio. Items of priority: simplification of travel document process, administrative material & expressed support, hall of fame, MDC TV appearances & commercials for AFC; AFC tabling at events, etc.; AFC founders’ week; AFC Region V tour, etc.; CCP support; Idea Center & other partnerships. MDC Alumni dinner AFC table/attendance

9. New Business:
   a. Advocacy –
      - Legislative Town Hall: Pres. Pierre will be working with Maggie Perez to organize legislative updates for our chapter. The original legislative update with Tim Brawner was postponed.
      - Candidates Forum: Pres. Pierre said that in this critical election year, a series of candidate forums are in the works that our chapter will be hosting or co-hosting.
      - Mercedes Benz Corporate Run: Pres. Pierre encouraged members to sign up, but she wasn’t sure if the sign-up fee will be reimbursed by the
college, but she encouraged participants to follow up with team leaders at their respective campuses

- Baynanza: membership agreed that involving students in the clean-up event was appropriate. Sara & Tracey offered to reach out to ICED to make this happen.
- Kendall Hammocks Park Clean Up: Karin mentioned that the clean up is a separate event from Baynanza, but that it is open not only to Kendall campus-chapter, but to the entire MDC AFC family.

b. Professional Development:

c. AFC Upcoming Conferences: Pres. Pierre reminded us about the upcoming Region V Conference to be held at IRSC, April 2 + 3

d. AFC Founders’ Month: October: Pres. Pierre mentioned that she would like the chapter to come up with a series of events throughout the month of October to raise awareness about the work AFC does and to honor the founders of this august organization.

10. Adjournment: 4:15 PM
#15. CHAPTER ORGANIZATION
Minutes 7.19.2019

MIAMI DADE COLLEGE
AFC Executive Board Meeting Minutes
Meeting of July 19, 2019

Meeting was called to order by Mr. Mark Johnson, MDC Chapter President at 1:50 p.m.

Mr. Johnson opened with welcome remarks and introductions

Campus Officers in attendance are as follows:

North: Mark Johnson, Lillian Ramirez
Kendall: Theresa Jussa
Waldos: Tracy Bowen
Homestead: Clarisa Diaz
Eden Pk: Clarisa Blanco, Zaida Keras, Martha Keras
West: Wanda Curia, Bertha Cabrera
Medical: Carol Wymer, Mark Ross
Hialeah: No representative

Campus Updates:

There were no campus updates or reports given at this time. We will provide report and update at next meeting.

Mr. Johnson asked the members of the Executive Board to review 2019-2020 Executive Board Officers elected list and make any corrections to their campus board members. Everyone confirmed the members for their campuses with changes:

Clarisa Diaz – VP Homestead Campus
Mark Ross - Treasurer
Clarisa Blanco – will serve in a dual role – Membership Chairperson and Treasurer.

Mr. Johnson asked if someone would update the member sheet and update the AFC College website. Ms. Clarisa Davis stated that she would do the updates and reach out to each campus on a monthly basis to see if there would be changes and she would make them to the website.

Statewide Updates (R.I.T. Training and Membership Workshops)
#15. CHAPTER ORGANIZATION
2020-2022 Officers Elected

Miami Dade College Chapter
Association of Florida Colleges 2020-2022 Executive Board Officers Elected

Chapter President – Daniella Pierre  
Chapter Secretary – Carol Wynter  
Chapter Membership Chair – Sara Alegria

**Hialeah Campus**
- Campus VP - TBA
- Secretary - TBA
- Membership Chair - TBA
- Treasurer - Aimee Lorenzzi

**Homestead Campus**
- Campus VP – Clairem Diaz  
- Secretary - Todd Lee  
- Membership Chair - Clairem Diaz  
- Treasurer – Xania Lawrence

**Pedron Campus**
- Campus VP – Zelda Rivas  
- Secretary - Martha Rivas  
- Membership Chairperson - Clorinda Blanco  
- Treasurer - Clorinda Blanco

**Kendall Campus**
- Campus VP - Theresa Jones  
- Secretary - Nora Morales  
- Membership Chair – Karin Ann Miller  
- Treasurer - Dianne Valdivia

**Medical Campus**
- Campus VP – Mark Ross  
- Secretary - Shantoniise Butler  
- Membership Chair - Maria Denise Mora  
- Treasurer – Michelle Brown
#15. CHAPTER ORGANIZATION
2020-2022 Officers Elected cont.

**North Campus**
- Campus VP - Roger Williams
- Secretary - Liliana Ramirez
- Membership Chair - TBA
- Treasurer – Elsa Tanis

**West Campus**
- Campus VP – Mayte Castro Pino
- Secretary – Ania Canales
- Membership Chair
  - Sara Alegria
- Treasurer – Bertha Cabrera

**Wolfson Campus**
- Campus VP - Tracey Bowen
- Secretary - Elizabeth Ramsay
- Membership Chair - Jackie Peron
- Treasurer – Ericka Balladares