

The Association of Florida Colleges (AFC)

Miami Dade College (MDC) Chapter

Leadership (E-Board) Meeting

Wednesday, March 9, 2022

Microsoft Teams

Meeting Facilitator: Mark A. Ross, Chapter President

Note-Recorder: Roger G. Williams, Chapter Secretary

AFC MDC Chapter Leadership in Attendance

1. Mark Ross, Chapter President
2. Roger Williams, Chapter Secretary & North Campus VP
3. Dr. Sara Alegria, Chapter Membership Chair
4. Mayte Pino, West Campus VP
5. Xania Lawrence, Homestead Campus VP
6. Zelda Rivas, Eduardo J. Padron Campus VP
7. Tracey Bowen, Wolfson Campus VP
8. Marcos Nunez, Kendall Campus VP

Meeting convened and quorum established at 2:07 p.m. via Microsoft Teams

1. MDC Chapter Goals

Mark Ross shared with all present the rubric for our chapter goals.

There was consensus that the goals could be submitted as is, including a minor change that was submitted from Xania L(Homestead Campus).

Chapter Secretary confirmed that he would ensure that the goals would be submitted to the state office by or before the deadline.

2. Farm Share Initiative

Kendall Campus: *Marcos (Kendall Campus) expressed concerns about the lack of communication from the team on his campus responsible for planning the Farm Share event slated for Tuesday, March 15. Mark R. ensured him those communications will improve, as the Farm Share initiative for 2022 moves forward.*

Homestead Campus: Mark R. mentioned that additional monetary support was needed to purchase items, such as tents, etc, in order for the Farm Share event to be successful. Unanimously, the executive board agreed to support Homestead Campus in this way.

North Campus: VP Williams mentioned that his campus was ready for the event. He cautioned that while only about 12 volunteers have been confirmed, more would sign up in time for the event; therefore, hitting the 21-volunteer goal.

3. AFC Region V Conference

The specifics of the Region V conference were discussed. A draft of the flyer was shared. This year, the conference will be held at MDC Medical Campus in the same room/area where the 2022 induction ceremony was held. Mark R shared with us that he would be approaching the provost's office to see if all the inductee's registration fees could be paid for. The pre- and post-conference gatherings were also discussed; however, specifics are still pending. Roger W, the AFC membership development committee chair mentioned that he would be presenting at one of the sessions, but that he would be doing so remotely. The conference is slated for Friday, April 29, 2022, starting at 9:00 A.M. Mark R encouraged the e-board to get started on leave paperwork.

4. Leadership Manuals

Mark R mentioned that he had the E-board leadership manuals already printed, and that we should reach out to him, so that he could mail them out to us.

5. MDC Faculty Email

Mark R mentioned that the faculty email to Professor Ramsay, introducing the new membership campaign to faculty, needed to be completed. Roger W mentioned that he would have the full email ready for Mark R's review by the end of the week.

6. Chapter Newsletter

After sharing a rendering of the newsletter, Mark R mentioned that the newsletter would be ready for release by the end of the month or for early April. He mentioned that he needed to add the pictures from the Induction ceremony before proper release.

7. Chapter Book

Mark R mentioned that a special folder will be uploaded to the AFC MDC Microsoft Teams page, where e-board members can go in to upload their pictures of their various events at their respective campuses. Roger W reminded e-board members that they should make sure their pictures are properly tagged, so that when it's time to collate the pictures for the Chapter Book, the process would be easier and more seamless.

8. Membership Campaign

Mark R reiterated the specifics of the new Membership Campaign that would target new, full-time faculty and staff. Questions came up about part time staff. Mark R mentioned that though this current campaign is targeting full-time, non-renewing faculty and staff, a roll-out for part-time staff might happen later this year.

9. MDC Chapter Social

Mark R tasked the e-board with coming up with dates and location for a monthly chapter social. It was mentioned that they do not have to take place at the college, but could be held at local restaurants, etc.

10. Roundtable

Concerns about how new membership applications are being handled with our H.R. division. Dr. A. encouraged member chairs from the various campuses to submit all new applications and application inquiries through her, making the process more centralized. Concerns were raised about who managed our social media pages. Dr. A mentioned that she managed the Instagram page. Mark R mentioned that he would investigate how to get access to our other social media pages, i.e.: Facebook and Twitter.

West Campus:

Mayte P mentioned that West Campus will be hosting an ice cream social called "Get the Scoop on AFC". Date and times to be announced.

North Campus:

Roger W mentioned that his campus chapter is putting together another membership appreciation event called, "Lunch on Us". He also mentioned that they were ready for their Farm Share event and that his campus had three (3) new members in the works.

Eduardo Padron Campus:

Zelda R mentioned that they were working on a faculty liaison and are really close to securing one.

Meeting was called to adjournment by Mark R and seconded by Dr. A. at 3:05 p.m.